

## **BLaST Intermediate Unit 17**

### **Acceptable Use Policy of the Internet and Computer Technology**

Purpose	<p>BLaST Intermediate Unit 17 supports the use of the Internet and computer technology to advance learning and teaching, interpersonal communications, information access, research, and collaboration.</p>
Authority	<p>The use of BLaST Intermediate Unit 17 computers and network is for authorized users only. Content should not be considered to be private and confidential, as it is always subject to review by BLaST Intermediate Unit 17 at any time and without notice to students or staff. BLaST Intermediate Unit 17 is not responsible for any information that is lost, damaged, or unavailable when using the network.</p> <p>The use of the Internet is a privilege, not a right. Inappropriate, unauthorized, and illegal use will result in disciplinary action and/or loss of privileges.</p>
Delegation of Responsibility	<p>BLaST Intermediate Unit 17 shall make every effort to ensure that this educational resource is used responsibly by students and staff.</p> <p>Users have the responsibility to differentiate among information sources, to identify age-appropriate information, and to use the information in meeting their educational goals.</p> <p>Students and staff have the obligation to respect the rights of others using the technology and network.</p> <p>The appropriate Supervisor and/or Executive Director shall have authority to determine inappropriate use.</p>
Acceptable Use	<p>The purpose of computer technology and the network is to support education. Use of the BLaST Intermediate Unit 17 technology and network must be in support of this. Students and staff are expected to act in a responsible, ethical, and legal manner.</p> <p>Transmitting any material in violation of any BLaST Intermediate Unit 17 policy, or any local, state, or federal regulation – including copyrighted, threatening, or obscene material – is prohibited.</p> <p>The system administrator, in conjunction with the appropriate Supervisor and/or Executive Director, may suspend or terminate the account or access privileges of any user with prior notice to the employee.</p>

**Inappropriate Use**

Although the following uses specifically are prohibited, this list is not meant to be exhaustive and serves only as a guide –

- Facilitating an illegal activity
- Conducting a commercial trade or business
- Using the network for non-school related work during work hours
- Fraudulent activities
- Accessing obscene or pornographic material
- Unauthorized installation or use of copyrighted material
- Inappropriate language or profanity
- Posting or forwarding chain letters or spamming messages
- Using the network for political lobbying or product advertisement
- Loading or using of unauthorized games, programs, files, or other electronic media for non-instructional purposes
- Destruction, modification, or abuse of computer hardware or software
- Creating or intentionally uploading computer viruses

**Safety and Security**

Protection of the BLaST Intermediate Unit 17 system is through the use of passwords. Students and staff should not reveal their passwords to another, nor use a computer that has been logged in under another's name.

If you believe that your account password has been compromised, please contact your system administrator as soon as possible to have your password changed.

BLaST Intermediate Unit 17 employs a filtering system that limits, to the extent possible, access to objectionable sites. Any network user who receives threatening or unwelcome communications shall immediately bring them to the attention of one's Supervisor or the System Administrator.

Network users shall be liable for damages to hardware or software resulting from malicious activity that harms or destroys data.

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_